

# **United Firefighters Union of Australia Tasmania Branch**

## **Financial Report**

**For the Year Ended 30 June 2018**

# United Firefighters Union of Australia Tasmania Branch

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For the Year Ended 30 June 2018

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Details of membership of the Committee of Management 1/7/2017 – 30/6/2018.

Position	Name	Period held Office during year
President	John Holloway	1/7/2017 -14/5/2018.
Branch Secretary	Greg Cooper	1/7/2017 -14/5/2018.
Vice-President	Colin Lockhart	1/7/2017 -14/5/2018.
Junior Vice-President	Warren Frey	1/7/2017 -14/5/2018.
Trustee	Stewart McKinlay	1/7/2017 -14/5/2018.
Trustee	Glenn Greenland	1/7/2017 -14/5/2018.
Trustee	Mark Dobson	1/7/2017 -14/5/2018.
Trustee	Grant Joyce	1/7/2017 -14/5/2018.
Trustee	Jeremy Patterson	1/7/2017 -14/5/2018.
Trustee	Jeremy Ripper	1/7/2017 -14/5/2018.

Position	Name	Period held Office during year
President	Mark Dobson	14/5/2018 - 30/6/2018
Branch Secretary	John Holloway	14/5/2018 - 30/6/2018
Vice-President	Leigh Hills	14/5/2018 - 30/6/2018
Junior Vice-President	Vincent Males	14/5/2018 - 30/6/2018
Trustee	Jeff Gibson	14/5/2018 - 30/6/2018
Trustee	Tim McKay	14/5/2018 - 30/6/2018

Signature of designated officer:  Dated the 13 day of November 2018.

Name and title of designated officer: Leigh Hills Branch Vice President

Signed in accordance with a resolution of the Members of the Branch Committee:

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 Please address all correspondence to the President

Branch Vice President: Leigh Hills  
 Mobile: 0455 038 009



### Committee of Management Statement

On 13<sup>th</sup> November 2018 the Committee of Management of the United Firefighters Union of Australia Tasmania Branch passed the following resolution in relation to the general purpose financial report (GPFR) for the financial year ended 30 June 2018:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a Branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a Branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the organisation; and
  - (v) where information sought in any request of a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and
  - (vi) where any order for inspection of financial records has been made by the Registered Organisations Commission under section 273 of the RO Act, there has been compliance.
- (f) there was no recovery of wages activity for the financial year.

Signed in accordance with a resolution of the members of the Committee of Management:

  
\_\_\_\_\_  
Leigh Hills  
**Designated Officer**  
**Vice Branch President**

Dated the 13<sup>th</sup> day of November 2018

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Please address all correspondence to the Secretary

Branch Vice President: Leigh Hills  
Mobile: 0455 038 009

# United Firefighters Union of Australia Tasmania Branch

## Statement of Comprehensive Income

For the Year Ended 30 June 2018

	Note	2018 \$	2017 \$
<b>Income</b>			
Capitation fees and levies	2(i)	-	-
Grants and donations	2(ii)	-	-
Interest income		6,539	6,287
Other revenue		-	570
Recovery of wages from employers		-	-
Union dues (subscriptions)		291,780	282,329
<b>Total income</b>		298,319	289,186
<b>Less: Expenses</b>			
Accountancy and audit		5,180	5,865
Administrative charges - Unions Tasmania		10,000	10,300
Affiliation, capitation and levies	3(a)	32,167	30,751
Air fares and travel		6,567	13,623
Bank charges		48	44
Catering		3,775	4,975
Computer expenses		1,820	2,788
Cost of sales		-	(676)
Depreciation	6(a)	6,418	4,881
Employee benefits expense	3(b)	87,381	133,537
Grants and donations	3(c)	-	2,000
Insurance		1,319	1,045
Light and power		1,961	1,935
Loss on sale of assets		1,788	-
Motor vehicle expenses		3,867	6,238
Other administrative expenses	3(d)	9,033	6,736
Printing and stationery		1,483	4,469
Rent		7,531	7,430
Repairs and maintenance		-	-
Sundry expenses		7,606	5,755
Telephone		2,372	4,187
Training and development		-	-
Union provision for employees		-	215
<b>Total Expenses</b>		190,316	246,098
<b>Net surplus/(deficit) for the year</b>		108,003	43,088
Other comprehensive income		-	-
<b>Total comprehensive income</b>		108,003	43,088

The accompanying notes form part of these financial statements.

# United Firefighters Union of Australia Tasmania Branch

## Statement of Financial Position

As At 30 June 2018

	Note	2018 \$	2017 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	348,577	290,276
Trade and other receivables	5	-	-
Inventories		1,937	1,937
Prepayment		992	823
<b>TOTAL CURRENT ASSETS</b>		<b>351,506</b>	<b>293,036</b>
<b>NON-CURRENT ASSETS</b>			
Plant and equipment	6	32,168	42,988
<b>TOTAL NON-CURRENT ASSETS</b>		<b>32,168</b>	<b>42,988</b>
<b>TOTAL ASSETS</b>		<b>383,674</b>	<b>336,024</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	(467)	922
Provision for employee benefits	7	3,447	56,276
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,980</b>	<b>57,198</b>
Provision for employee benefits	7	73	6,208
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>73</b>	<b>6,208</b>
<b>TOTAL LIABILITIES</b>		<b>3,053</b>	<b>63,406</b>
<b>NET ASSETS</b>		<b>380,621</b>	<b>272,618</b>
<b>EQUITY</b>			
Accumulated surpluses		380,621	272,618
<b>TOTAL EQUITY</b>		<b>380,621</b>	<b>272,618</b>

The accompanying notes form part of these financial statements.

# United Firefighters Union of Australia Tasmania Branch

## Statement of Changes in Equity

For the Year Ended 30 June 2018

2018

	<b>Accumulated Surpluses</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2017</b>	272,618	272,618
<b>Net surplus/(deficit) for the year</b>	108,003	108,003
<b>Balance at 30 June 2018</b>	<u>380,621</u>	<u>380,621</u>

2017

	<b>Accumulated Surpluses</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2016</b>	229,530	229,530
<b>Net surplus/(deficit) for the year</b>	43,088	43,088
<b>Balance at 30 June 2017</b>	<u>272,618</u>	<u>272,618</u>

The accompanying notes form part of these financial statements.

# United Firefighters Union of Australia Tasmania Branch

## Statement of Cash Flows

For the Year Ended 30 June 2018

	2018	2017
Note	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts to customers	318,388	308,878
Receipts from other reporting units	9(a) -	-
Payments to suppliers and employees	(238,550)	(207,313)
Payment to other reporting units	9(b) (30,690)	(64,729)
Interest received	6,539	6,288
Net cash provided by operating activities	9(a) 55,687	43,124
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Proceeds from sale of plant and equipment	3,637	-
Purchase of property, plant and equipment	(1,023)	(22,545)
Net cash used by investing activities	2,614	(22,545)
Net increase/(decrease) in cash and cash equivalents held	58,301	20,579
Cash and cash equivalents at beginning of year	290,276	269,697
Cash and cash equivalents at end of financial year	4 348,577	290,276

The accompanying notes form part of these financial statements.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (a) General Information

These financial report covers United Firefighters Union of Australia Tasmania Branch as an individual entity, incorporated and domiciled in Australia. United Firefighters Union of Australia Tasmania Branch is a registered employee organisation under the *Fair Work (Registered Organisations) Act 2009*.

#### (b) Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the *Fair Work (Registered Organisations) Act 2009*. The Union is a not for profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of this financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented have been rounded to the nearest dollar.

#### (c) Comparative Figures

Where appropriate, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### (d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

#### (e) Plant and Equipment

Plant and equipment are measured on the cost basis less, where applicable, any accumulated depreciation. Where the cost model is used, the asset is carried at its cost less any accumulated depreciation and any impairment losses. Costs include purchase price, other directly attributable costs and the initial estimate of the costs of dismantling and restoring the asset, where applicable.

#### Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (e) Plant and Equipment

The depreciation rates, at diminishing value, used for each class of depreciable assets are:

##### **Class of Fixed Asset**

Motor Vehicles	25%
Office Equipment	10% - 25%
Leasehold Improvements	2.5%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

#### (f) Critical Accounting Estimates and Judgments

The Committee evaluates estimates and judgements incorporated into the Financial Statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and based on current trends and economic data, obtained both externally and within the reporting unit.

The entity does not control any other reporting units (subsidiaries). Control is achieved where a reporting unit is exposed or has rights to variable return from its involvement with an investee and has the ability to affect those returns through its power over the reporting unit.

#### (g) Financial Instruments

##### **Initial recognition and measurement**

Financial assets and financial liabilities are recognised when the Branch becomes a party to the contractual provisions of the instrument. For financial assets, this is the equivalent to the date that the Association commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transactions costs, except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

##### **Classification and subsequent measurement**

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method, or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

*Amortised cost* is calculated as the amount at which the financial asset or financial liability is measured at initial recognition; less principal repayments and any reduction for impairment and adjusted for any cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the *effective interest method*.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (g) Financial Instruments

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in the statement of comprehensive income.

##### (i) *Financial assets at fair value through profit or loss*

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short-term profit taking or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in the statement of comprehensive income.

##### (ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

##### (iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Association's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

##### (iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

##### (v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Fees payable on the establishment of loan facilities are recognised as transaction costs of the loan.

#### Impairment

At each reporting date, the reporting unit assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (h) Employee Benefits

Provision is made for the reporting unit's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at present value of the estimated future cash outflows to be made for those benefits.

Contributions made by the reporting unit to an employee superannuation fund are charged as expenses when incurred.

#### (i) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

#### (j) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Subscription income is recognised in the period to which the subscriptions relate.

Interest revenue is recognised over the period for which the funds are invested.

Grant and donation income is recognised when the Association obtains control over the funds which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

#### (k) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (k) Goods and Services Tax (GST)

Cash flows are presented on a gross basis. The GST components of cash flows resulting from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### (l) Income Tax

No provision for Income tax has been raised as the Association self assesses as being exempt from Income tax under *Div 50 of the Income Tax Assessment Act 1997*.

#### (m) Adoption of new and revised accounting standards

During the current year, standards which became mandatory had no significant impact on the financial report of the Association.

#### (n) New accounting standards for application in future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Association has decided against early adoption of these Standards. The following table summarises those future requirements, and their impact on the Association:

Standard Name	Effective Date for entity	Requirements	Impact
AASB 9 Financial Instruments	1 January 2018	New standard that simplifies the classification of financial assets, aligns hedging with the entity's risk management practices, and introduces an 'expected credit losses' model for impairment.	Impact assessment to be undertaken and disclosed in 2019.
AASB 15 Revenue from contracts with customers	1 January 2019	New standard in which revenue is recognised to depict the transfer of control of promised goods and services to a customer (rather than when risks and rewards transfers) at the amount that reflects the consideration to which the entity expects to be entitled.	Impact assessment to be undertaken and disclosed in 2019.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (n) New accounting standards for application in future periods

Standard Name	Effective Date for entity	Requirements	Impact
AASB 16 Leases	1 January 2019	New standard that abolishes the concept of the operating lease for lessees by creating a single model for lessees and recognises a 'right of use' asset and financial liability for all leases.	Impact assessment to be undertaken and disclosed in 2019.
AASB 1058 Income of Not-for-Profit entities	1 January 2019	New standard for recognising income in not-for-profit entities, including guidance for when AASB 15 applies. Is expected to defer income recognition in some circumstances, particularly when AASB 15 applies.	Impact assessment to be undertaken and disclosed in 2019.

#### (o) Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

(i) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(ii) The application must be in writing and must specify the period within which, and the manner in which, information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(iii) A reporting unit must comply with an application made under subsection (1).

#### (p) Transaction Occurrence

Any transactions required to be specifically disclosed under the *Fair Work (Registered Organisations) Act 2009* that have not been disclosed in this financial report have not occurred during the financial year.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 1 Summary of Significant Accounting Policies

#### (q) Going Concern

United Firefighters Union of Australia Tasmania Branch has not received or provided any going concern support. The Branch does not have any going concern agreements in place with any other entity.

### 2 Revenue

#### (a) Capitation Fees and Levies

##### (i) Capitation Fees and Levies

	2018	2017
	\$	\$
Capitation fees received	-	-
Levies received	-	-
	<u>-</u>	<u>-</u>

##### (ii) Grants and Donations

	2018	2017
	\$	\$
Grants	-	-
Donations	-	-
	<u>-</u>	<u>-</u>

### 3 Expenses

#### (a) Affiliation Fees, Capitation Fees and Levies

	2018	2017
	\$	\$
ACTU Affiliation	500	-
ALP Affiliation	2,198	8,672
Unions Tasmania Affiliation	2,061	2,065
UFU of Australia Capitation Fees	27,408	20,014
Other affiliation fees, capitation fees and levies	-	-
	<u>32,167</u>	<u>30,751</u>

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 3 Expenses

#### (b) Employee Expenses

	2018	2017
	\$	\$
<b>Holders of office</b>		
Wages and salaries	123,460	-
Superannuation	6,459	-
Leave and other entitlements	3,519	-
Separation and redundancies	-	-
Other employee expenses	-	-
	-	-
<b>Employees other than office holders</b>		
Wages and salaries	15,001	124,065
Superannuation	1,425	9,164
Leave and other entitlements	(62,483)	308
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Other payroll expenses</b>		
Payroll tax	-	-
	<u>87,381</u>	<u>133,537</u>

#### (c) Grants and Donations

	2018	2017
	\$	\$
<b>Grants</b>		
Total paid that were \$1,000 or less	-	-
Total paid that were \$1,000 or more	-	-
<b>Donations</b>		
Total paid that were \$1,000 or less	-	-
Total paid that were \$1,000 or more	-	2,000
	<u>-</u>	<u>2,000</u>

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 3 Expenses

#### (d) Other Administrative Expenses

	2018	2017
	\$	\$
Consideration to employers for payroll deductions	-	-
Penalties via the RO Act or RO Regulations	-	-
Fees/allowances - meetings and conferences	-	-
Litigation fees	-	-
Conference/meeting expenses	-	736
Other legal fees	-	6,000
	-	6,736

### 4 Cash and Cash Equivalents

	2018	2017
	\$	\$
Cash on hand	200	200
Cash at bank	135,618	82,553
Short-term bank deposits	212,759	207,523
	348,577	290,276

### 5 Trade and Other Receivables

	2018	2017
	\$	\$
Trade receivables	-	-
Receivables from other reporting units	-	-
Provision for impairment	-	-
Provision for impairment - other reporting units	-	-
	-	-

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 6 Property, Plant and Equipment

	2018	2017
	\$	\$
Motor vehicles		
At cost	22,273	35,898
Accumulated depreciation	(6,161)	(9,446)
Total motor vehicles	16,112	26,452
Office equipment		
At cost	27,741	26,718
Accumulated depreciation	(19,421)	(18,116)
Total office equipment	8,320	8,602
Leasehold improvements		
At cost	9,399	9,399
Accumulated amortisation	(1,663)	(1,465)
Total leasehold improvements	7,736	7,934
Total plant and equipment	32,168	42,988

# United Firefighters Union of Australia Tasmania Branch

Notes to the Financial Statements

For the Year Ended 30 June 2018

## 6 Property, Plant and Equipment

### (a) Movements in Carrying Amounts

Movement in the carrying amount for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Motor Vehicles	Office Equipment	Leasehold Improvements	Total
	\$	\$	\$	\$
<b>2017</b>				
Balance at the beginning of year	7,305	9,881	8,138	25,324
Additions	22,273	272	-	22,545
Depreciation expense	(3,126)	(1,551)	(204)	(4,881)
Impairment	-	-	-	-
Carrying amount at the end of 30 June 2017	26,452	8,602	7,934	42,988
<b>2018</b>				
Balance at the beginning of year	26,452	8,602	7,934	42,988
Additions	-	1,023	-	1,023
Disposals - written down value	(5,425)	-	-	(5,425)
Depreciation expense	(4,915)	(1,305)	(198)	(6,418)
Impairment	-	-	-	-
Carrying amount at the end of 30 June 2018	16,112	8,320	7,736	32,168

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 7 Provision for employee benefits

	2018 \$	2017 \$
<b>CURRENT</b>		
Annual leave - officers	3,447	56,276
Long service leave - officers	-	-
Other employee provisions - employees	-	-
Other employee provisions - officers	-	-
Separation and redundancies - employees	-	-
Separation and redundancies - officers	-	-
	<u>3,447</u>	<u>56,276</u>
<b>NON-CURRENT</b>		
Long service leave - employees	-	-
Long service leave - officers	73	6,208
	<u>73</u>	<u>6,208</u>

### 8 Trade and Other Payables

	2018 \$	2017 \$
Trade payables	5,012	3,898
Trade payables - other reporting units	-	-
Trade payables - legal fees	-	-
Trade payables - litigation	-	-
Trade payables - employers for deductions	-	-
Consideration to employees for payroll deductions	-	-
GST payable/(refundable)	(5,479)	(2,976)
	<u>(467)</u>	<u>922</u>

All amounts are short term and the carrying values are considered to be a reasonable approximation of fair value.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 9 Cash Flow Information

#### (a) Reconciliation of Cash Flow from Operations with Surplus/(Deficit)

	2018	2017
	\$	\$
Net surplus/(deficit) for the year	108,003	43,088
Non-cash flows in surplus/(deficit)		
- Depreciation	6,418	4,881
- Loss on sale of vehicle	1,788	-
Changes in assets and liabilities		
- (Increase)/decrease in prepayments	(169)	195
- (Increase)/decrease in inventories	-	919
- Increase/(decrease) in trade and other payables	(1,389)	(6,267)
- Increase/(decrease) in employee benefits	(58,964)	308
Cashflow from operations	<u>55,687</u>	<u>43,124</u>

#### (b) Cash Flows with Other Reporting Units

	2018	2017
	\$	\$
<b>Cash Inflows</b>		
United Firefighters Union of Australia	-	-
	<u>-</u>	<u>-</u>
<b>Cash Outflows</b>		
United Firefighters Union of Australia	(30,690)	(63,109)
United Firefighters Union of Australia Victoria Branch	-	(1,620)
	<u>(30,690)</u>	<u>(64,729)</u>

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 10 Financial Instruments

#### Financial Risk Management

The Branch's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

		2018	2017
		\$	\$
<b>Financial Assets</b>			
Cash and cash equivalents	4	348,577	290,276
<b>Total financial assets</b>		<u>348,577</u>	<u>290,276</u>
<b>Financial Liabilities</b>			
Financial liabilities at amortised cost			
Trade and other payables	8	(467)	922
<b>Total financial liabilities</b>		<u>(467)</u>	<u>922</u>

#### Financial Risk Exposures and Management

The main risks the Branch is exposed to through its financial instruments are credit risk, liquidity risk, interest rate risk, foreign currency risk and price risk.

##### (a) Interest rate risk

The reporting unit does not have any material interest rate risk. Any risk arising is managed with a mixture of fixed and floating rate investment.

##### (b) Credit risk

United Firefighters Union of Australia Tasmania Branch does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the reporting unit.

##### (c) Foreign Currency Risk

The reporting unit does not have any exposure to fluctuations in foreign currencies.

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 10 Financial Instruments

#### (d) Liquidity risk

United Firefighters Union of Australia Tasmania Branch manages liquidity risk by monitoring forecast cash flows and ensuring that adequate cash reserves are maintained.

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

Financial liability maturity analysis - Non-derivative

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2018	2017	2018	2017	2018	2017	2018	2017
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial liabilities</b>								
Trade and other payables	(467)	922	-	-	-	-	(467)	922
Total contractual outflows	(467)	922	-	-	-	-	(467)	922

The timing of expected outflows is not expected to be materially different from contracted cashflows.

#### (e) Price risk

United Firefighters Union of Australia Tasmania Branch is not exposed to any material commodity price risk.

### Sensitivity Analysis

United Firefighters Union of Australia Tasmania Branch has performed an assessment of its exposure to interest rate risk, liquidity risk and credit risk at balance date. United Firefighters Union of Australia Tasmania Branch is not currently subject to any interest rate risk on its financial liabilities, and has assessed that there is also no exposure to liquidity risk to meet its financial obligations. United Firefighters Union of Australia Tasmania Branch's exposure to credit risk has been assessed as not material, due to the nature, collectability and recoverability of the amounts owed.

As a result of the risk assessment performed by the United Firefighters Union of Australia Tasmania Branch, any positive or negative changes in the interest rate risk, liquidity risk or credit risk would not have a material effect on the financial statements. Hence quantitative disclosures are not required.

### 11 Other Specific disclosures - Funds

#### Compulsory levy/voluntary contribution fund

	2018	2017
	\$	\$
Compulsory levy/voluntary contribution funds	-	-

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 11 Other Specific disclosures - Funds

#### Other fund(s) required by rules

	2018	2017
	\$	\$
Balance as at start of year	-	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance as at end of year	-	-

There have been no fund or account operated in respect of compulsory levies or voluntary contributions.

### 12 Key Management Personnel Disclosures

The totals of remuneration paid to the key management personnel of United Firefighters Union of Australia Tasmania Branch during the year are as follows:

	2018	2017
	\$	\$
Short-term benefits	133,366	113,231
Long-term benefits	72	2,012
Post-employment benefits	-	-
Termination benefits	-	-
Share-based payments	-	-
	133,438	115,243

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 13 Related Party Transactions

Name	Membership Subscriptions \$	Outstanding at 30 June 2018 \$
John Holloway	1056	-
Mark Dobson	1212	-
Leigh Hills	150	-
Vincent Males	167	-
Warren Frey	921	-
Darren Gye	150	-
Tim McKay	147	-
Jeff Gibson	147	-
Jeremy Patterson	871	-
Alex Wendell-Smith	147	-
Colin Lockhart	696	-
Jeremy Ripper	696	-
Stewart McKinlay	872	-
Glen Greenland	780	-

There have been no other related party transactions for the financial year outside those disclosed above and in notes 3(d), 5, 8, 10(b) and 13. Where transactions between related parties do occur these are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated. There is no doubtful debt provision raised against related parties.

### 14 Auditors' Remuneration

	2018 \$	2017 \$
Remuneration of the auditor Crowe Horwath Tasmania for:		
- Auditing and compiling the financial report	4,500	4,350
- Other assurance services	350	-
	<u>4,850</u>	<u>4,350</u>

# United Firefighters Union of Australia Tasmania Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 15 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

1. A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
3. A reporting unit must comply with an application made under subsection (1).

### 16 Capital and Leasing Commitments

	2018	2017
	\$	\$
Non-cancellable operating leases contracted for but not capitalised in the financial statements:		
<b>Payable - minimum lease payments:</b>		
- no later than 12 months	9,900	-
	<u>9,900</u>	<u>-</u>

United Firefighters Union of Australia Tasmania Branch currently has a one year lease for office space ending on 1 July 2019 with the option to renew for a further year.

There are no other capital or leasing commitments as at reporting date.

### 17 Contingent Liabilities and Contingent Assets

There are no contingent liabilities or contingent assets as at reporting date to be disclosed.

### 18 Events After the End of the Reporting Period

There are no events after the Statement of Financial Position date to be disclosed.

### 19 Operating Segments

The Branch operates predominantly in one business and geographical segment being servicing the needs of firefighters and to represent their interests in industrial matters.

# **United Firefighters Union of Australia Tasmania Branch**

**Notes to the Financial Statements**

**For the Year Ended 30 June 2018**

## **20 Union Details**

The registered office of the Branch is:  
United Firefighters Union of Australia Tasmania Branch  
379 Elizabeth Street  
NORTH HOBART TAS 7000


## United Firefighters Union of Australia Tasmania Branch

### Auditors Independence Declaration

For the Year Ended 30 June 2018

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Accounting Professional Ethical Pronouncements in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.



Crowe Horwath Tasmania



Alison Flakemore  
Senior Partner

Dated this 18<sup>th</sup> day of October 2018.

Hobart, Tasmania.

## United Firefighters Union of Australia Tasmania Branch

### Independent Audit Report to the members of United Firefighters Union of Australia Tasmania Branch

#### Opinion

We have audited the financial report of United Firefighters Union of Australia Tasmania Branch, which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the Committee of Management Statement.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Branch as at 30 June 2018, and of its financial performance and its cash flows for the year then ended in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Branch in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of Matter – Going Concern

We have assessed that management's use of the going concern basis of accounting in the preparation of the Committee's financial report appears appropriate.

#### Other Information

The Committee are responsible for the other information. The other information comprises the Operating Report the year ended 30 June 2018, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## United Firefighters Union of Australia Tasmania Branch

### Independent Audit Report to the members of United Firefighters Union of Australia Tasmania Branch

#### Responsibilities of the Committee of Management for the Financial Report

The Committee is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009*. This responsibility includes; designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the Branch's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Branch or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Branch's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Committee's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Committee's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in the auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our

## United Firefighters Union of Australia Tasmania Branch

### Independent Audit Report to the members of United Firefighters Union of Australia Tasmania Branch

opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Committee to express an opinion on the financial report. Our responsible for the direction, supervision and performance of the Committee audit. We remain solely responsible for our audit opinion.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.



Crowe Horwath Tasmania



Alison Flakemore  
Senior Partner

#### Qualifications

Fair Work (Registered Organisations) Act 2009 – Registered Auditor No AA2017/135  
Bachelor of Commerce with Honours  
Registered Company Auditor No. 241220  
Institute of Chartered Accountants Australia No. 96387  
Hold a current Practise Certificate

Dated this.....<sup>5<sup>th</sup></sup>.....day of.....December.....2018.

Hobart, Tasmania.